



PROJECT DESCRIPTION
This scope should match the Building Permit Application Form

PROJECT CONTACT INFORMATION
The Applicant shall provide the following information for each type of contact (Engineer and Geotech dependent on scope)

Permitting Contact:
Construction Contact:
Engineer:
Geotech:

DEFERRED SUBMITTALS
The Applicant is required to indicate all deferred submittals / shop drawings for submittal to the City for review and approval prior to item fabrication / construction.

No Deferred Submittals - all design included in these construction documents
Connector plate wood roof trusses
Metal joist / metal trusses
Premanufactured structures (stairs, etc.)

ENERGY CODE AND WHOLE HOUSE VENTILATION INFORMATION
Indicate where the following information is located within the drawing set and select one box per line below.

Building Envelope- Define all components of the thermal envelope.
Energy Credit Information- Include complete information on plan for options selected and equipment specified
New Construction Tests- The following are mandatory testing and reporting requirements of WSEC Ch 4 for new construction
Whole House Ventilation- Specify system type below and include all system requirements on sheet noted

REQUIRED SPECIAL INSPECTIONS
The Applicant shall complete the following section. One of the options below must be selected prior to permit intake.
Prescriptive Design
Minor Structural Work
Engineered Design

REQUIRED STRUCTURAL OBSERVATION
Structural Observation may be required by the Registered Design Professional (RDP) in responsible charge or by the building official per IBC Section 1704.6.1.
Geotechnical Information
Per Mercer Island City Code, designated geologic hazard areas require a geotechnical report and a statement of risk from a geotechnical professional to be included with the project submittal.

NO GEOTECHNICAL REPORT REQUIRED
No geotechnical report is required due to either: 1. The absence of geologic hazards on site or 2. Scope of project does not include foundation construction, excavation, or alterations to a hazard (if a report is available or referenced it should be provided)

GEOTECHNICAL REPORT IS REQUIRED AND INCLUDED WITH SUBMITTAL
A geotechnical report is required and has been provided. All construction must comply with the recommendations of the geotechnical report, and a copy of the report and any other geotechnical information must be kept on site at all times.

SEASONAL DEVELOPMENT LIMITATION - MICC 19.07.160(F)(2) limits certain development between Oct 1 and Apr 1
An application for Seasonal Development Limitation Waiver will be submitted and approved prior to any such activity.
No grading or excavation will occur between October 1st and April 1st. SDL waiver not applicable.

The City requires an applicant paid peer review when the Building Official determines any of the following are present:
Advanced excavation or foundation systems, i.e. soil nail walls, tieback shoring systems, etc.
Foundation systems not supported on competent soils, i.e. over-excavation, soil preloading, etc.
Projects that require slope stability analysis or those which could pose a significant risk to adjacent properties or structures.
Where liquefaction presents significant risk (at waterfront or other high water table with seismic mapping)

GENERAL REQUIREMENTS FOR NEW SINGLE FAMILY BUILD DEMOLITION/REBUILD ADDITION REMODEL REPAIR DOCK SITE IMPROVEMENTS SEISMIC RETRO
Construction of the project shall be from approved plans only. No deviation from the approved project plans is allowed without prior approval from the City of Mercer Island.

REQUIRED CONSTRUCTION INSPECTIONS
It is the applicant's responsibility to contact CPD to schedule ALL inspections applicable to the project. Request inspections online at www.MyBuildingPermit.com or by calling the Inspection Hotline at (206) 275-7730.
Inspector Date Inspection Description MBP.com Inspection Name

LEGAL NONCONFORMANCE/STORMWATER THRESHOLD
Certain thresholds in the Land Use Code (MICC 19) or Stormwater Code (MICC 15.09) can have a significant impact on the requirements to conform with current code.
This project includes modification of legally nonconforming structures - MICC 19.01.050
This project retains existing construction to limit calculation of New Plus Replaced Hard Surface - MICC 15.09

TREE REQUIREMENTS
TREE REMOVAL NOT SHOWN ON APPROVED PLAN MAY REQUIRE A SEPARATE TREE PERMIT - REFER TO MICC 19.10
Tree protection as shown on approved drawings shall be installed at tree dripline prior to start of any site work and must remain in place throughout the project.
Replacement conifer trees must be a minimum of six feet tall at installation. Deciduous trees must have a minimum caliper of 1-1/2 inches.

FIRE PROTECTION REQUIREMENTS
Separate Permits are required for ALL fire protection systems. Fire Inspections can be requested at eastsidefire-rescue.org using the QR above, and require 48 hour advanced notice. Do not request fire inspections via MBP or on the general inspection line.

Water Service Requirements
New or upsized water supply system required.
Water service pre-con meeting and parts inspection are required prior to scheduling the water tap with the City.
Additional water supply requirements:
Contractor shall provide water supply that meets the required fire sprinkler system fire flow.

STORMWATER MANAGEMENT
The storm drainage system shown on the approved plans shall be constructed and approved by the City Inspector prior to the construction of the roof, driveway, and other impervious surface that generate runoff from the project.
Dispersion / Infiltration system
On-site detention system (MR #5)
Direct discharge to lake
Rain Garden / Bioretention / Permeable Pavement
Flow control system (MR #7)

SIDE SEWER REQUIREMENTS
Side sewer requires a backflow preventer due to: a connection to the lake line, or elevation of the lowest plumbing fixture is lower than the elevation of the upstream manhole rim, or side sewer is shared with one or more properties
Video tape of existing sewer required (see standard details)
New connection
Other:

APPROVED CODE ALTERNATIVES
Code alternatives must be approved by the Building Official prior to permit issuance. All code alternatives must be inspected. Refer to the adjacent Required Construction Inspections checklist.
CA1:
CA2:

PROJECT ALERTS AND NOTES TO INSPECTORS

WILDLAND/URBAN INTERFACE
-RESERVED FOR FUTURE USE-

REQUIRED CONSTRUCTION INSPECTIONS (continued)
Inspector Date Inspection Description MBP.com Inspection Name

Inspector Date Inspection Description MBP.com Inspection Name (continued)
Pre-construction Meeting to Review Conditions of Permit Approval
Tree protection
Erosion control
Sewer disconnect and cap
Right-of-way use or work / easement, material delivery, etc.
Piling / Shoring / Shotcrete.

FINAL INSPECTIONS
Inspector Date Final Fire Inspection: Tree Restoration [FINAL_TREE]
Inspector Date Final Fire Inspection: Fire protection [FINAL_FIRE_ALL SYSTEMS/ACCESS]

TCO APPROVALS
Inspector Date [TCO_TREE]
Inspector Date [TCO_FIRE]
Inspector Date [TCO_CIVIL]
Inspector Date [TCO_BLDG]

90 DAY TEMPORARY CERTIFICATE OF OCCUPANCY (TCO)
Applicant option. Additional fees required. All TCO Approvals above must be complete.

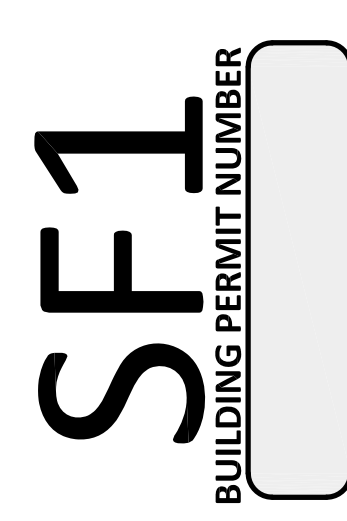
ADDITIONAL REQUIRED CITY INSPECTIONS
Use the contact information below to arrange these additional inspections.
Required Inspection(s): Contact: Contact email:

IMPACT FEES
If required for the project but deferred beyond permit issuance.
Impact fees apply and are due prior to Final Inspection or on Date, whichever occurs first.
PLAN REVIEW APPROVALS
Not all review disciplines may be required to review the documents.

TO BE COMPLETED BY APPLICANT TO BE COMPLETED BY CITY

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PROJECT NAME: PROJECT ADDRESS:

CERTIFICATE OF OCCUPANCY
Issued after all required inspections have been performed and approved.

APPROVED DRAWINGS MUST BE KEPT ON THE BUILDING SITE AT ALL TIMES
REVIEWED FOR CODE COMPLIANCE

